

Union Church of South Bristol – Board Meeting Minutes – September 20, 2015

Board Members Present: Linda Brunner, Priscilla Glendinning, Pastor Beth Hood, Lori Wright and Norman Wright

Board Members Absent: Connie Kennedy and Don Maunz

Linda Brunner opened the meeting and asked Pastor Beth to lead us in prayer.

The minutes from the June and August meetings and Treasurer's Report had been distributed to the Board members via email. There was no discussion.

Norman checked the price of a new wood stove for the parsonage at Damariscotta Hardware. The cost of the smaller stove was \$2,000 and the larger stove \$2,700. If the parsonage square footage information is given to Damariscotta Hardware, they would recommend which size is best. Priscilla offered to find similar information from another source.

We reviewed the parsonage repairs that still have not been completed. Norman noted that Kenny Lincoln was scheduled to measure windows and countertops last week. Priscilla noted that she had previously picked out the color of formica for the new counter top.

Kenny's work was reviewed...he has completed work on the church and parish hall but not the parsonage. Beth noted that we made promises to the tenant to get the work done. Kenny's work needs to be a priority. If he can't do it, we need to find someone who can. At one point he was waiting for the energy audit work to be completed, which has not been done either. Norman will follow up with Kenny as to what should be done first. Linda will also ask Don Maunz to follow up with the energy audit. Linda and Beth also offered to email Kenny to get things going.

Linda spoke that Bill Glendinning had talked with the post mistress, Peggy, about power outages. It could get very cold if the power were to be out. Linda will follow up with Peggy as to post regulations of what happens when a post office has no power. No post offices in the local area have backup power. Norman mentioned the possibility of changing the post office to propane heat instead of electric heat, which could then be run by a generator if power did go out. Also, with a generator, the parish house could become a shelter, if need be. The post office lease is up July 2016. As discussed at the executive committee retreat, the church will immediately cover the cost of trash removal. Currently, the post office pays for this service but hardly uses it. Linda will call Regional Rubbish advising them to bill the church.

The new church propane furnace is another issue that needs to be discussed with Kenny. The parsonage repairs are our number one priority. Priscilla offered to call about the pricing of the energy audit and availability to get the work done.

Since Linda will be away on Sunday, October 18th, our next meeting will be Monday, October 19th at 5 PM.

Priscilla asked about payments for use of the parish hall, specifically the ICON workshop. It was her feeling that when someone is making a profit, the charge should be \$50 per day. The ICON retreat did generate \$75 from the presenter. Beth offered to pay the difference of \$125. The Board took no action on this item. Lori noted, however, that the DaPonte String Quartet uses our facility every year for profit, and they have not paid any money for using our facilities since she has been Treasurer.

Priscilla also questioned the Treasurer writing checks with only one signature. Specifically, that she wrote a check to Norman Wright for plowing. Linda noted that the check was written with approval by the Board Chair via email due to the fact that the Board had not met. Procedures for writing checks will be reviewed as part of the executive committee's work.

The Board also discussed the matter of a husband and wife both being on the board at the same time. Lori noted that as treasurer she does not vote. Church by-laws will be reviewed to see if this situation is considered a conflict of interest.

Respectfully submitted,

Lori Wright