

Union Church of South Bristol – Board Meeting Minutes – November 15, 2015

Board Members Present: Linda Brunner, Priscilla Glendinning, Connie Kennedy, Don Maunz, Norman Wright and Lori Wright

Board Members Absent: Beth Hood

Linda called the meeting to order at 11:35 AM.

The treasurer's report and minutes of the October 22nd meeting were previously distributed via email. On a motion by Don Maunz and seconded by Norman Wright, the report/minutes were approved. Priscilla asked for clarification of maintenance/repair budget items, which were explained.

The wood stove has been installed. The invoice for installation has not been received. Tenant is very happy, and Linda emailed a thank you to Adam Libby.

Priscilla suggested that we follow-up with the tenant regarding the dates of the foam insulation. Lori will email New England Foam to confirm dates and copy the email to Mary O'Bryan so that she is aware. She will also find out about the rebate application.

Ken Lincoln has put in the windows and door in basement, which has also made the tenant very happy. Ken will check the roof when he has the lift there.

Home Depot inspected the roof and the roof was done in 2004 or 2006; it's not that old.

We are waiting for responses from Colby and Gale and Pat Parent with regard to the church furnace. Possible to install a blower in the exhaust pipe, an alternative to moving the furnace or purchasing a new one.

We will table the use of building matter until Beth is present.

Chester Rice will cold patch the post office driveway and parking lot as needed.

Postmistress Peggy has reported to Bill Glendinning about the odor and bugs in the parish hall. Health inspector came. May need to bleach the floor and desks. There should be a written report available. The smell is in the church office too. The outside sills are rotten. Jack checked outside and there is bad draining, which has caused leaking and mold in building. There is a local company, Rapid Mold Renewal in Walpole, which would provide a free estimate.

1. We need a valid report
2. Professionally wash floors of post office
3. Ask Ken Lincoln to check the structure

The gutters to the post office were done last year. We can't afford to lose the tenant; we need a timeline to get things done as soon as possible. Linda will call about the report and Modern Pest as well. Norman will talk with Ken Lincoln.

Beth asked where the septic tank is located. Could this be part of the problem? No one on the board has any memory of the tank being pumped.

Linda – we need a list/file of when things need to be done. She will call to have the sewer pumped and find out about floor cleaning services.

Linda, Don, Priscilla and Norman went downstairs to check the office.

Norman will try to locate the septic system/tank.

The meeting adjourned at 12:25 PM.

Respectfully submitted,

Lori Wright